



## **PARK CENTER PRESCHOOL ENROLLMENT PACKET**

**Enrollment in Park Center Preschool requires the following documentation. The packet must be returned in completion. Packets will not be held if missing any of the documents listed below:**

- Registration Form
- Proof of Residency IF you are not in our system or have moved (gas, electric, water bill, lease tax bill, etc. for proof)
- Registration Form
- Payment Option Form
- Registration Fees: \$195 non-refundable registration fee + first month tuition
- Original Birth Certificate\* (staff will make copy on site and return)
- Contact Information and Parent/Guardian Agreements Form
- Informed Consents Form
- Child Information Form
- Child Information Questionnaire
- Behavior and Guidance Plan
- Allergy Practices Memo
- Certificate of Child Health Examinations (from Doctor)
- Childhood Lead Risk Assessment Questionnaire (from Doctor)
- Integrated Pest Management Policy Form
- Verification of Receipt of Park Center Preschool Parent Handbook Form
- Summary of Licensing Standards for Day Care Centers and signed verification of receipt

### **Optional Forms to be used if needed**

- Allergy Action Plan
- Medication and Dispensing Information
- Food Preference Form
- Sunscreen and Insect Repellant Permission Form
- Topical Applications and Administration Permission Form
- Park Center Preschool Class List Agreement
- Permission to Escort Form

\*Due within 30 days of the start of preschool